

Get the latakoo Flight App

Desktop Flight App

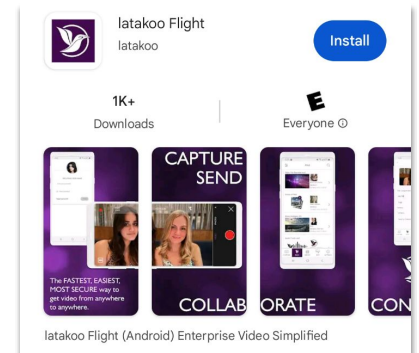
1. Visit **latakoo.com** and login using the credentials provided via email
2. Click **Get the app** at the top of the page
3. Click the **Download latakoo Flight App** button
4. Follow the on-screen instructions to complete the installation

Download **latakoo Flight App**



iOS Mobile Flight App

1. Go to the iOS App Store
2. Search **[latakoo Flight Mobile](#)**
3. Download the app



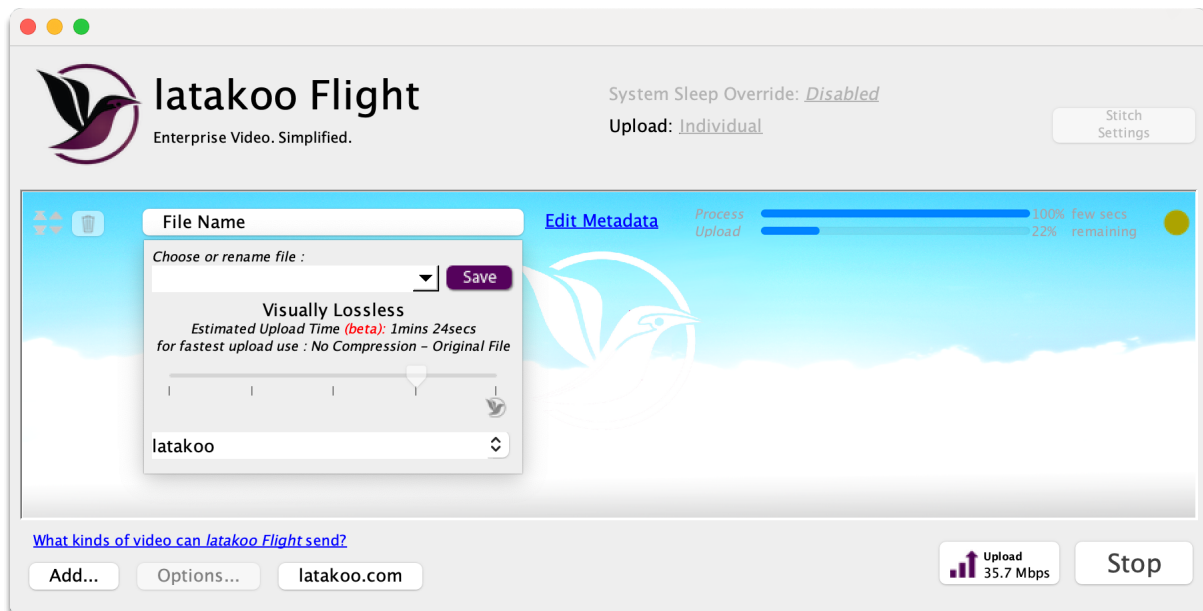
Android Mobile Flight App

1. Go to the Google Play Store
2. Search **[latakoo Flight](#)**
3. Download the app

Login and Upload a File

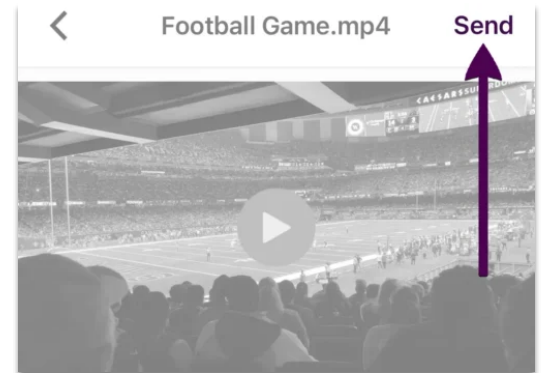
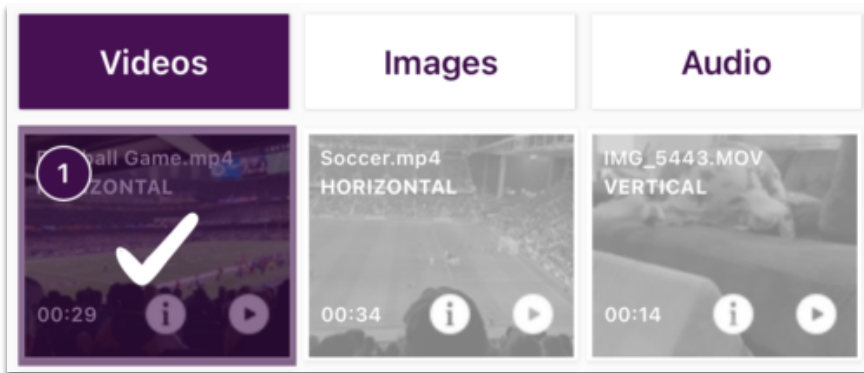
Desktop Flight App

1. Open the Flight App and **log** in; the app will automatically launch a web browser for authentication
2. **Drag** a file into the app window, or click **Add** to browse and select files from your computer
3. (optional) **Rename** the file and click **Save**
4. Choose the desired **upload quality**; move the slider to the left for more compression or the right for less compression
5. Select your upload **network(s)**
6. Click **Start** to initiate the upload
7. (optional) After the upload starts, a **Metadata link** will be appear; you can fill out any information, which will remain with the file in the cloud and asset manager and is searchable



iOS and Android Flight Apps

1. Open the Flight App and **log in**
2. Go to the **Library** tab in the app
3. Find the file you wish to upload and click on it
4. Click **Send** to preview the file
5. Click **Send** again if it is the file you wish to upload
6. (optional) **Rename** the file
7. Select the **upload quality** for the file (further to the left, more compressed; further to the right, no compression)
8. Choose your upload **network(s)**
9. Click **Send** to begin the upload
10. (optional) After the upload starts, a **Metadata form** will appear; you can fill out any information, which will remain with the file in the cloud and asset manager and is searchable



Latakoo's Collaborative Web Portal: Pilot

Pilot is your latakoo Flight Content Feed



Web Download - Provides an MP4 file with H.264 codec, or the original file format if uploaded with no compression

Flight App Download - Allows download and transcoding to other file formats; the app will launch and the download will appear in the app; press **Start** to begin the download or transcode process; the app must be installed



Share - Share files via email, direct link, or by creating an embed code for public viewing on external pages



Copy - make a copy of the file into another network; use the drop down menu to select the destination network for the copy (account must have appropriate permissions)

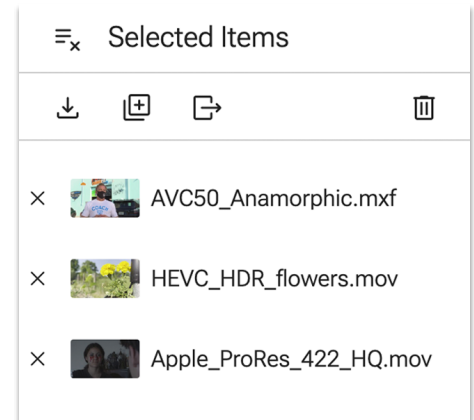
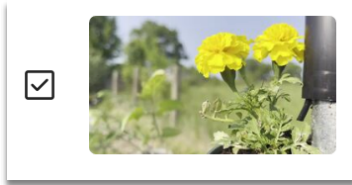


Move - move a file into another network; use the drop down menu to select the destination network for the original file; moving a file will remove it entirely from the original network (account must have appropriate permissions)



Delete - delete a file (account must have appropriate permissions)

Select multiple files using the tick boxes. This opens a pane on the upper right hand side of your window showing all selected files. Use the bulk action button at the top of the pane to select your action or clear all selected items.



Isolate a file by clicking the thumbnail or filename. From here you can play video and audio files, view photos and other uploads. You can also **view and edit file details, metadata, comment directly on the timeline, view transcription, create translations and new clips** from here.

Automatic Transcription

All files uploaded are automatically transcribed

1. Log in to **latakoo.com** to view all uploaded files
2. If transcription is available, a **check mark** and the word **transcript** will appear; click on it to access the transcription directly

 Transcript



Details Metadata Comments Jobs **Transcript**

English  

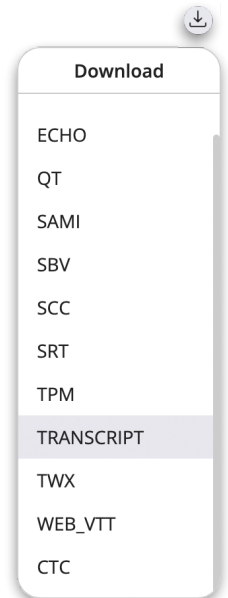
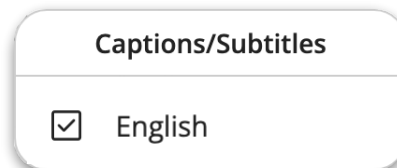
Search...

+ Add cue *Editing transcripts applies to all copies*

00:13.640 00:21.879	From the fast transfer, media asset management, to the cloud, translation, to all of the workflows that we produce.
00:22.179 00:25.379	Clip the transcription, copy and paste the transcription.
00:25.780 00:26.480	Is that a big thing?
00:26.620 00:27.559	It is if you're a reporter.
00:27.559 00:32.140	For everything under the hood, full media asset management platform.
00:33.399 00:40.579	I think it's really important that students who want to go into the broadcast and production fields
00:40.579 00:45.420	have some understanding of the technology that's being used in this space.

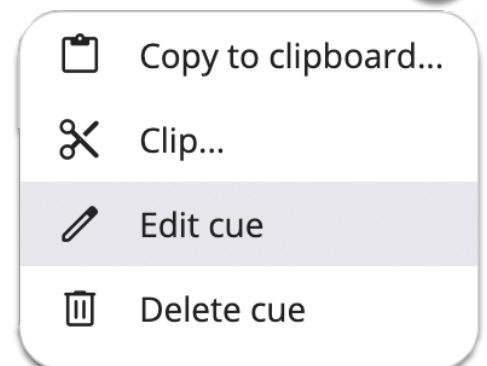
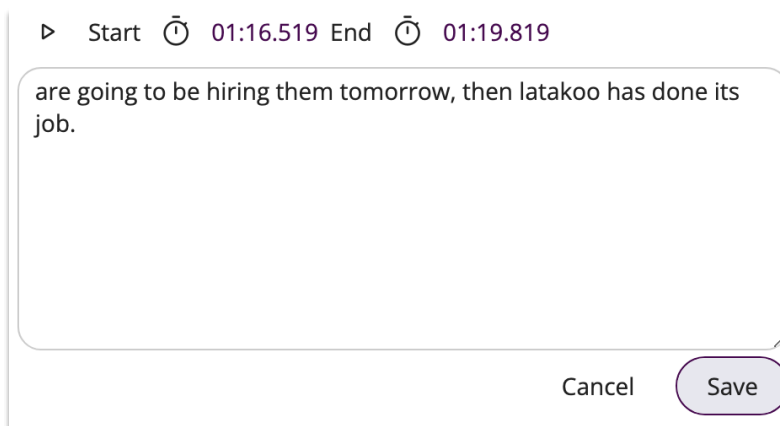
Transcription Features

- Click any **timestamp** to be taken to that point in the video
- Click the **download** button to download the transcript in a variety of formats
- The transcript will scroll automatically as the video plays; click the **lock icon** to toggle this feature on or off
- Click the **show/hide captions** button to turn captions or subtitles on/off
- You can **edit, copy, translate** and **create new clips** from the transcript; detailed instruction on those features below

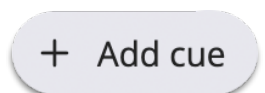


Editing Transcription

1. Click the **three-dot** button and select **Edit Cue**
2. Make the necessary changes to the text or timestamps and click **Save**

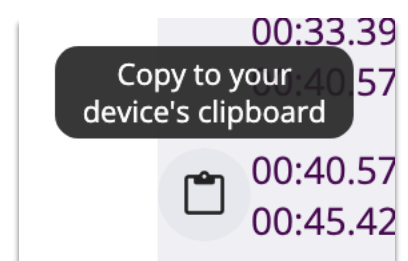


3. Manually add a cue by clicking **Add cue**; enter the timestamps and text and click **Save**
4. Manually delete a cue by clicking the **three dots** button and selecting **Delete cue**



Copying Transcription

1. Find your beginning timestamp, click the **three dots** button, and select **Copy to clipboard...**
2. Find your ending timestamp, and click the **clipboard** icon



This will copy all highlighted text with the beginning and ending timestamps along with total duration. Once pasted it will look like this:

00:02.600 --> 00:45.420

NAB is always a great place to meet people who are looking for systems to make their broadcast solutions more simple. From the fast transfer, media asset management, to the cloud, translation, to all of the workflows that we produce. Clip the transcription, copy and paste the transcription. Is that a big thing? It is if you're a reporter. For everything under the hood, full media asset management platform. I think it's really important that students who want to go into the broadcast and production fields have some understanding of the technology that's being used in this space.

Duration: 42.82s

Translating the Transcription

1. Click the **Translate** button
2. Scroll through the list of available languages and **select the desired language**; or use the search bar to quickly find the output language



The entire transcript will immediately be transcribed in the selected language. Any translated languages will now be available to view, copy, edit, and use as subtitles.

English ▼ 🗨️

Translate from English to

Filter languages

Mal

Malagasy

Malay

Malayalam

Maltese

Somali

Malayalam ▼ 🗨️

Search...

+ Add cue *Editing transcripts applies to all copies*

:	00:06.040	ഭോലാകാസ്റ്റ് സൊല്യൂഷനുകൾ കൂടുതൽ ലളിതമാക്കാൻ സിസ്റ്റങ്ങൾക്കായി തിരയുന്ന
:	00:12.080	
:	00:13.640	വേഗത്തിലുള്ള കൈമാറ്റം, മീഡിയ അസറ്റ് മാനേജ്മെന്റ്, ക്ലൗഡ്, വിവർത്തനം, ഞങ്ങൾ നിർമ്മിക്കുന്ന എല്ലാ വർക്ക്ഫ്ലോകളിലേക്കും.
:	00:21.879	
:	00:22.179	ട്രാൻസ്ക്രിപ്ഷൻ ക്ലിപ്പ് ചെയ്യുക, ട്രാൻസ്ക്രിപ്ഷൻ പകർത്തി ഒട്ടിക്കുക.
:	00:25.379	
:	00:25.780	
:	00:26.400	
:	00:26.600	
:	00:27.500	
:	00:27.500	

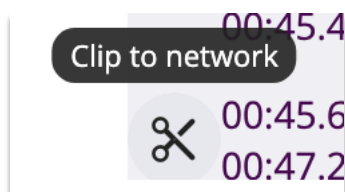
Captions/Subtitles

☐ English

☒ Malayalam

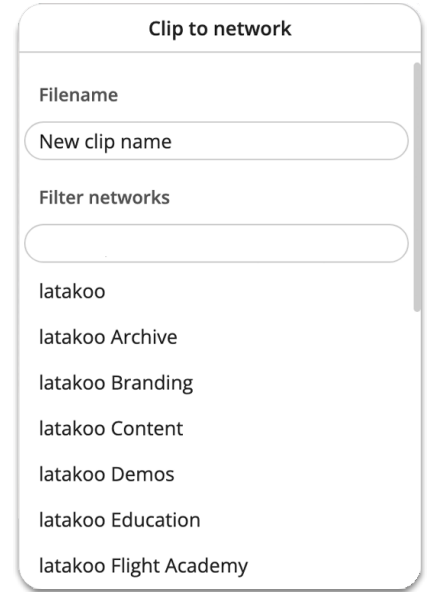
latakoo Clip Editor

1. Find your in point for the new clip, click the **three dots** button, and select **Clip...**
2. Scroll through the transcription until you find your out point. Click the **Clip to network** button



3. **Name** the new clip and select the **destination network**

This will create a new clip with the beginning and end times you designated. The new clip will also automatically get transcribed. If it is sent to a network attached for automatic ingest, it will also get pulled into your asset manager.



Clip to network

Filename

New clip name

Filter networks

latakoo

latakoo Archive

latakoo Branding

latakoo Content

latakoo Demos

latakoo Education

latakoo Flight Academy

Other latakoo Tips

How to Change Your Password

1. Visit **latakoo.com** and login using the credentials provided via email
2. Click **Manage** at the top page
3. Click **Personal Profile**
4. Click **Edit**
5. Expand Change password by clicking the **[+]**
6. Type your new password in **twice**
7. Click **Save**

Need assistance?

Contact us anytime at support@latakoo.com

