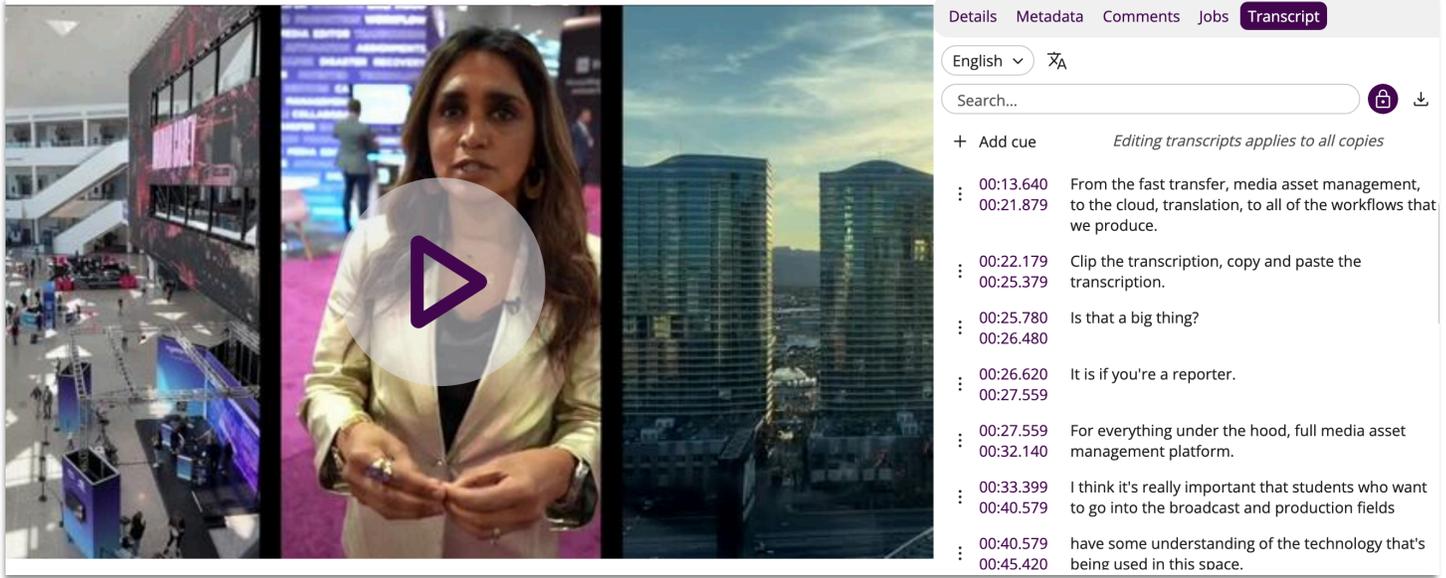


All files uploaded to latakoo are automatically transcribed

1. Go to **latakoo.com** and login to see all uploaded files
2. If transcription is available, a **check mark** and the word **transcript** will appear; click on it to access the transcription directly

 **Transcript**

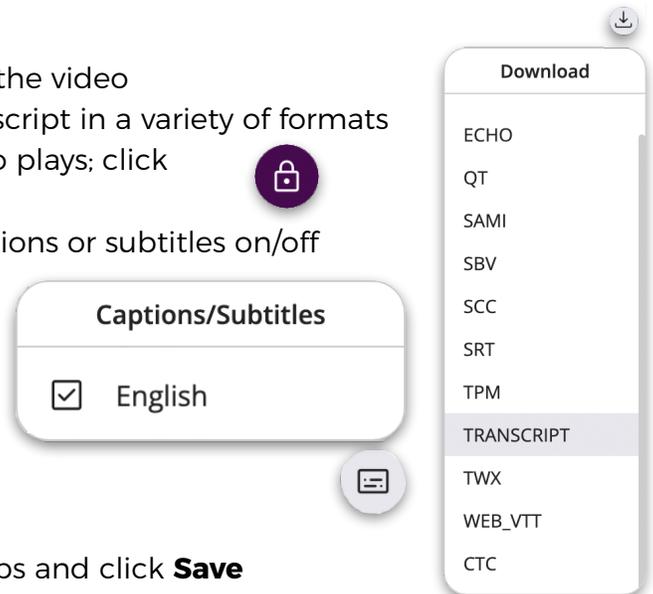


The screenshot shows a video player on the left with a play button overlay. On the right, the 'Transcript' tab is active, displaying a list of transcription cues with timestamps and text. The cues are as follows:

| Start Time | End Time | Text |
|------------|-----------|---|
| 00:13.640 | 00:21.879 | From the fast transfer, media asset management, to the cloud, translation, to all of the workflows that we produce. |
| 00:22.179 | 00:25.379 | Clip the transcription, copy and paste the transcription. |
| 00:25.780 | 00:26.480 | Is that a big thing? |
| 00:26.620 | 00:27.559 | It is if you're a reporter. |
| 00:27.559 | 00:32.140 | For everything under the hood, full media asset management platform. |
| 00:33.399 | 00:40.579 | I think it's really important that students who want to go into the broadcast and production fields |
| 00:40.579 | 00:45.420 | have some understanding of the technology that's being used in this space. |

Transcription Features

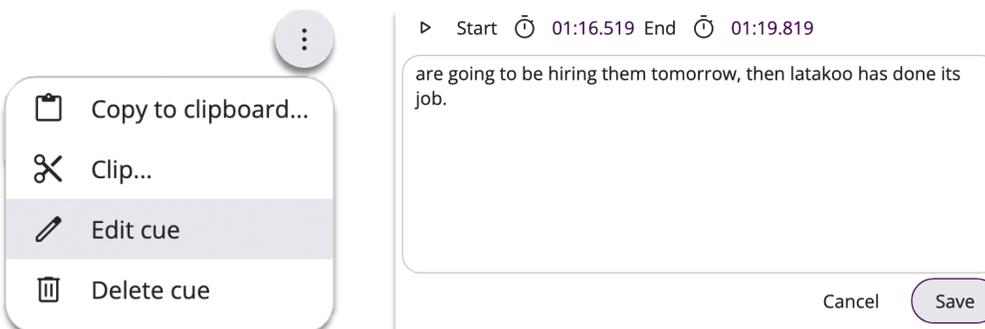
- Click any **timestamp** to be taken to that point in the video
- Click the **download** button to download the transcript in a variety of formats
- The transcript will scroll automatically as the video plays; click the **lock icon** to toggle this feature on or off
- Click the **show/hide captions** button to turn captions or subtitles on/off
- You can **edit, copy, translate** and **create new clips** from the transcript; detailed instruction on those features below



The 'Download' menu shows various file formats: ECHO, QT, SAMI, SBV, SCC, SRT, TPM, **TRANSCRIPT** (highlighted), TWX, WEB_VTT, and CTC. The 'Captions/Subtitles' menu shows 'English' with a checked box and a lock icon.

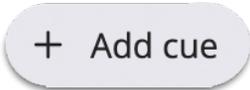
Editing Transcription

1. Click the **three-dot** button and select **Edit Cue**
2. Make your changes to the text and/or timestamps and click **Save**



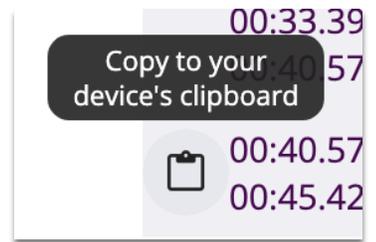
The 'Edit Cue' dialog box shows a menu with options: Copy to clipboard..., Clip..., **Edit cue** (highlighted), and Delete cue. The main text area contains the transcription: 'are going to be hiring them tomorrow, then latakoo has done its job.' The start and end timestamps are 01:16.519 and 01:19.819 respectively. Buttons for 'Cancel' and 'Save' are at the bottom.

- To manually add a cue, click **Add cue**, enter the timestamps and text, then click **Save**
- Manually delete a cue by clicking the **three dots** button and selecting **Delete cue**



Copying Transcription

- Find your beginning timestamp, click the **three dots** button, and select **Copy to clipboard...**
- Find your ending timestamp, and click the **clipboard** icon



This copies all highlighted text, including the beginning and ending timestamps and the total duration. Once pasted it will appear as follows:

00:02.600 --> 00:45.420

NAB is always a great place to meet people who are looking for systems to make their broadcast solutions more simple. From the fast transfer, media asset management, to the cloud, translation, to all of the workflows that we produce. Clip the transcription, copy and paste the transcription. Is that a big thing? It is if you're a reporter. For everything under the hood, full media asset management platform. I think it's really important that students who want to go into the broadcast and production fields have some understanding of the technology that's being used in this space.

Duration: 42.82s

Translating the Transcription

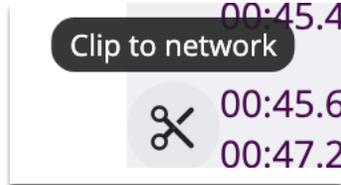
- Click the **Translate** button
- Scroll through the list of available languages and **select the desired one**, or use the search bar to quickly find the output language



The entire transcript will immediately be transcribed in the selected language. Any translated languages will now be available to view, copy, edit, and use as subtitles.

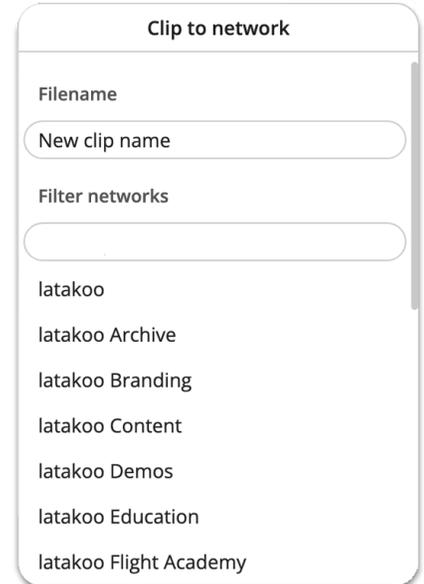
latakoo Clip Editor

1. Find your in point for the new clip, click the **three dots** button, and select **Clip...**
2. Scroll through the transcription until you find your out point. Click the **Clip to network** button



3. **Name** the new clip and select the **destination network**

This creates a new clip with the designated started and end times, which will be automatically transcribed. If sent to a network set for automatic ingest, it will also be pulled into your asset manager.

A screenshot of the 'Clip to network' dialog box. It has a title bar 'Clip to network'. Below the title bar is a 'Filename' section with a text input field containing 'New clip name'. Below that is a 'Filter networks' section with a text input field. At the bottom is a list of destination networks: 'latakoo', 'latakoo Archive', 'latakoo Branding', 'latakoo Content', 'latakoo Demos', 'latakoo Education', and 'latakoo Flight Academy'.

Need assistance?

Contact us anytime at support@latakoo.com

